

MINUTES
Russellville City Council Meeting
Thursday, January 22, 2026

Welcome and Call to Order. Mayor Fred Teague

Prayer / Moment of Silence David Bice

Roll Call. Gina Skelton, City Clerk-Treasurer

Attendees. Mayor Fred Teague, City Attorney Trey Smith, City Clerk Gina Skelton, Finance Director, Brittany Baker, Councilmember's Justin Keller, Chris Olson, Joe Pearson, Seth Bradley and Nathan George, Laura Wetzel Emily Young and Paul Gray were present.

Approval of Minutes. December 18, 2025

Motion to Approve the Minutes for December 18, 2025 was made by Mr. Gray. Second by Mr. Keller. Motion passed and minutes approved. Voice vote 8-0.

Financial Report. Brittany Baker, Finance Director

January 22, 2026

Highlights:

City Sales Tax Receipts	\$494,923		
County Sales Tax Receipts	\$602,868		
2021 1 Cent Sales Tax Receipts	\$989,282	\$692,498 Streets	\$98,928
Parks, Capital, Econ Dev			
Interest Received	\$155,622		
General Fund	\$ 19,220		
Street Fund	\$ 87,978		
All Other Funds	\$ 48,424		

GENERAL FUND

REVENUES: December operating revenues totaled \$1,832,855 compared to \$1,360,665 for the same period last year. YTD operating revenue is 3.15% below budget. December sales tax collections and turnback totaled \$1,127,134, Franchise Fees & Permits totaled \$43,817 and Other Revenues totaled \$661,904.

EXPENDITURES: December expenditures totaled \$1,878,283, comprised of Personnel Related Expense of \$1,467,398, Utilities & Other Expenses were \$410,885. YTD expenditures were 0.94% below budget projections.

STREET FUND

REVENUES: December street revenues totaled \$1,076,814; 2021 Sales Tax \$692,497, State Turnback and Advalorem Tax \$272,457, Interest \$87,978, Street Cutting Permit \$700 & All Other Revenue \$23,182. Street YTD Operating Revenues were 2.43% above budget projections.

EXPENDITURES: Operational expenditures for December were \$185,410 comprised of Personnel Related Expense of \$145,285 and Utilities & Other \$40,125; Capital Spending was \$205 towards Concrete Hangers, 2021 Street Sales Tax Spending was \$1,121,597 towards S Waterloo Ave, Drainage Maintenance, Downtown Improvements, RAISE Grant Project, US 64 W Sidewalk, US 64 E Pedestrian Improvements, US 7 S/2nd St Signals & US 7 S/Reasoner Signals ; State Turnback Street Projects spending was \$353,262 towards ARDOT Hwy 7 Project, General Sidewalk, Railroad Crossing Improvements, Traffic Signal Improvements & COE 205 Project.

ECONOMIC DEVELOPMENT FUNDS

REVENUES: December revenues totaled \$122,095; New Sales Tax & Rent of \$103,428 and Interest of \$18,667.

EXPENDITURES: Expenditures from the Economic Development funds for the month of December were \$135,817 towards Workforce Development Services, Capital Misc. & Parking Lot Improvements.

CAPITAL ASSET FUND

REVENUES: Total December revenue totaled \$553 in Interest.

EXPENDITURES: December expenditures totaled \$102,266.25 for Airport Apron Improvements.

Fund Number	Fund Title	Fund Balance	December 2025		Fund Balance
		11.30.25	Receipts	Disbursements	12.31.25
Fund 01	General Fund	2,247,517.64	1,832,854.69	2,077,883.22	2,002,489.11
Fund 01	Emergency Reserve - General	3,500,000.00	-	-	3,500,000.00
Fund 02	Street Fund Operating (202)	4,678,873.22	289,616.50	185,410.05	4,783,079.67
Fund 02	Street Fund Capital (203)	28,265.54	-	205.00	28,060.54
Fund 28	2021 Street Sales Tax Fund	18,176,512.75	774,682.60	1,121,596.54	17,829,598.81
Fund 32	State Turnback Street Projects	4,205,709.55	12,514.63	353,262.06	3,864,962.12
Fund 03	2003 Economic Development Fund	2,789,867.75	13,844.90	-	2,803,712.65
Fund 04	Capital Asset Fund	218,432.95	553.11	86,340.50	132,645.56
Fund 07	2021 Sales Tax Capital Fund	1,467,609.51	103,797.67	62,351.45	1,509,055.73
Fund 08	2021 Parks & Rec Special Fund	1,379,923.51	102,956.53	262,565.36	1,220,314.68
Fund 10	EMS Services Fund	1,248,669.17	116,617.57	349,522.84	1,015,763.90
Fund 12	District Court Costs Fund	74,648.42	244.89	2,427.15	72,466.16
Fund 13	No Vehicle Insurance Fund	109,378.24	2,961.00	-	112,339.24
Fund 14	Parks & Rec Special	77,241.34	257.96	2,015.29	75,484.01
Fund 15	Police Training	42,306.05	1,157.13	-	43,463.18
Fund 17	Court Automation	555,782.92	4,455.36	23,051.24	537,187.04
Fund 18	Administration of Justice Fund	2,885.18	31,204.71	31,150.06	2,939.83
Fund 19	Criminal Justice Ordinance Fund	137,899.69	5,826.99	4,914.00	138,812.68
Fund 20	Fire Contingency Fund	72,747.07	1,947.92	317.98	74,377.01
Fund 21	Fire Insurance Premiums Fund	271,097.85	907.60	18,445.00	253,560.45
Fund 23	2007 Economic Development Fund	1,115,696.64	3,735.22	-	1,119,431.86
Fund 24	Russellville Oakland Cemetery	97,510.38	4,963.15	19,776.44	82,697.09
Fund 25	Russellville Convention Center	3,035,710.85	10,163.19	-	3,045,874.04
Fund 27	2021 Economic Development Fund	1,666,286.43	104,515.30	135,816.55	1,634,985.18
Fund 29	Grant Activity Fund	1.00	-	-	1.00
Fund 30	Latimore Tourist Home Fund	34,938.45	79.10	16,110.00	18,907.55
Fund 24.2	Oakland Cemetery Perpetual Care	265,180.08	887.79	-	266,067.87
		47,500,692.18	3,420,745.51	4,753,160.73	46,168,276.96

City of Russellville
Equipment Lease Liability
 @ 12/31/2025

Lease Agreement	Purpose	Agreement ID	Beginning	Ending	Months Remaining	Total Payment	Liability @ 12/31/25
<i>In Fund 01 General Fund</i>							
LEAF	Kyocera 4054ci Printer		03/26/24	03/26/29	39	\$ 168.48	\$ 6,570.72
Pitney Bowes	SendPro C Auto Postage Machine	N18082153	04/01/23	04/01/28	26	\$ 151.35	\$ 3,935.10
Total Lease Liability							<u>\$ 10,505.82</u>

Other General Fund Liabilities @ 12/31/25
In General Fund

Group Insurance Payable	\$ 2.50
Group Insurance HDHP Payable	\$ 391.63
LOPFI Payable	\$ 228.30
Total Other Liabilities	<u>\$ 622.43</u>

In Street Fund Accounts Payable

\$ -

In EMS Services Stryker - LIFEPAK35 Cardiac Monitors

1/1/2026 12/31/2028

\$ 139,769.48

\$ 419,308.44

Mayor's Report. Fire Department is in the building due to a gas leaking. This is a precaution to ensure that everything is ok.

Departmental Report. No Report

Personnel Committee. Paul Gray, (Chairman), Joe Pearson, Laura Wetzel and Emily Young.

Mr. Gray reported that the Personnel Committee met on January 22, 2026 to have their organization meeting.

Finance Committee. Justin Keller, (Chairman), Nathan George, Justin Keller, Seth Bradley and Chris Olson.

5:30 p.m. Meeting

Item 1. Appropriation o purchase parts to repair existing pieces of playground equipment in the amount of \$9,721.43. Money will come out of the Russellville Recreation and Parks Portion of the 2021 One Cent Sales Tax, Special Fund 08-109. To replace one slide, one rock climber and various bolts/pivot point parts. Sponsored by Parks & Rec Department.

Mr. Keller made a Motion to Adopt Finance Item 1. Motion Passed. Voice Vote 8-0.

Item 2. Discussion / Information to Renew the Metro Little Rock Alliance for Contract for 2026 in the amount of \$7,823.00. Submitted by Alliance

Mr. Keller made a Motion for Discussion for Finance Item 2. Seconded by Mr. Gray. Motion Passed. Voice Vote 8-0.

Mr. Olson made a Motion to Table Finance Item 2 to the February 10, 2026 Agenda Prep Meeting. Seconded by Mr. Gray. Motion Passed. Voice Vote 8-0.

Item 3. Consideration of **Resolution No. 2392** for the City of Russellville , Arkansas to Accept a BID Through Sourcewell and Tips From PLD, LLC, to Purchase Performance Sports Lighting for Fields at Pleasant View, Hickey and Shiloh Parks on Behalf of the Russellville Parks and Recreation Department in the Amount of \$177,000.00, to Authorize the Mayor and City Clerk-Treasurer to Enter Into a Purchase Order, Agreement and Other Necessary Documents for Said Improvements for the City of Russellville, Arkansas and for Other Purposes. Sponsored by Parks & Rec Department

Mr. Keller made a Motion to Adopt Finance Item 3 and 3a. Motion Passed. Voice Vote 8-0.

Item 3a. Appropriation

Appropriated from the **Parks & Rec One Cent Sales Tax Fund Reserves** the sum of **\$177,000** to be used for the following purposes:

➤ ***To fund the First Year of the Parks' LED Light System Agreement***

FUND:	Parks & Rec One Cent Sales Tax Fund (Fund 08)
DEPARTMENT:	Parks & Recreation (Department 109)
EXPENDITURE:	08.109.5563 Parks Field Lighting \$177,000

Mr. Keller made a Motion to Adopt Finance Item 3 and 3a. Motion Passed. Voice Vote 8-0.

6:00 p.m. Meeting

Item 1. Discussion and possible Consideration of a Resolution. The City has been awarded a Safe Streets for All (SS4A) grant in the amount of \$463,380.00 to develop a comprehensive Safety Action Plan. This grant requires an 80/20 local match, resulting in a City contribution of approximately \$100,000.00.

Mr. Keller made a Motion to Deny Finance Item 1. Motion Passed. Voice Vote 8-0.

Item 2. Consideration of **Resolution No. 2393** to Authorize the Mayor and City Clerk-Treasurer to Execute the 2026 Contract between the City and

Alliance Submitted by the Arkansas Valley Alliance for Economic Development.

Mr. Keller made a Motion to Adopt Finance Item 2. Motion Passed. Voice Vote 8-0.

Item 3. Consideration of **Resolution No. 2394** to Authorize the Mayor and City Clerk-Treasurer to Execute the 2026 Contract between the City and Main Street Russellville. Submitted by Main Street Russellville.

Mr. Keller made a Motion to Adopt Finance Item 3. Motion Passed. Voice Vote 8-0.

Item 4. Consideration of **Resolution No. 2395** to Authorize the Mayor and City Clerk-Treasurer to Execute the 2026 Contract between the City and the Boys and Girls Club. Submitted by Boys and Girls Club.

Mr. Keller made a Motion to Adopt Finance Item 4. Motion Passed. Voice Vote 8-0.

Item 5. Consideration of **Resolution No. 2396** to Enter into Agreement with Tyler Technologies for Services and Goods. Sponsored by RPD.

Mr. Keller made a Motion to Adopt Finance Item 5 and 5a. Motion Passed. Voice Vote 8-0.

Item 5a. Consideration of an Appropriation Ordinance for \$360,202.00 from Fund 7 for the City portion of the Project. Sponsored by RPD.

Mr. Keller made a Motion to Adopt Finance Item 5 and 5a. Motion Passed. Voice Vote 8-0.

Item 6. Consideration of **Resolution No. 2397** Authorizing the Mayor and City Clerk-Treasurer to execute a contract with HTW Architects and Engineers for design services for the renovation of Shiloh park facilities. Sponsored by Recreation and Parks Department.

Mr. Keller made a Motion to Adopt Finance Item 6 and 6a. Motion Passed. Voice Vote 8-0.

Item 6a. Consideration of an Appropriation Ordinance from the 2026 Parks & Rec Special Fund Reserves the sum of \$ 52,000 to be used for the following purposes: To fund the Design Services for Shiloh Park Restrooms & Concession Stand Renovations. Sponsored by Recreation and Parks Department.

Mr. Keller made a Motion to Adopt Finance Item 6 and 6a. Motion Passed. Voice Vote 8-0.

Item 7. Consideration of **Resolution No. 2398** to execute a MOU with the Friends of the Latimore Tourist Home. Sponsored by the Sustainability and Resilience Department.

Mr. Keller made a Motion to Adopt Finance Item 7. Motion Passed. Voice Vote 8-0.

Item 8. Consideration of a Reimbursement Request from the Boys and Girls Club for the 4th Quarter of 2025 in the amount of \$33,580.65. Sponsored by the Boys and Girls Club.

Mr. Keller made a Motion to Adopt Finance Item 8. Motion Passed. Voice Vote 8-0.

Item 9. Line Item Transfer – for budget cleanup

To:	Line Item No.	Amount
Pension Non Uniformed	01.101.5153	1,417.33
HSA Contributions	01.101.5162	2,285.00
Printing & Publishing	01.101.5204	1,867.60
Travel/Training	01.101.5215	1,708.50
Other Pro Services	01.101.5218	15,146.95
Building Insurance	01.101.5222	3,167.16
Police Pension Expense	01.101.5256	10,716.00
Depot Lease/Expenses	01.101.5301	831.75
911 Expense	01.101.5304	68,422.60
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From:	Line Item No.	Amount
Fire Pension Expense	01.101.5254	105,562.89
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The reason for this request is as follows: 2025 Budget Cleanup

Mr. Keller made a Motion to Adopt Finance Item 9. Motion Passed. Voice Vote 8-0.

Item 10. Line Item Transfer for Budget Cleanup

To:	Line Item No.	Amount
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Overtime	02.202.5121	5,015.69
Group Insurance	02.202.5161	4,024.75
HSA Contributions	02.202.5162	2,670.00
Vehicle Insurance	02.202.5213	488.03
Vehicle Maintenance	02.202.5214	17.55
Building Insurance	02.202.5222	254.78
Street Light Electricity	02.202.5412	16,673.59
Street Markers	02.202.5413	645.62
Traffic Equipment	02.203.5270	4,342.00

From:	Line Item No.	Amount
Signal Maintenance	02.202.5411	34,132.01

The reason for this request is as follows: 2025 Budget Cleanup

Mr. Keller made a Motion to Adopt Finance Item 10. Motion Passed. Voice Vote 8-0.

Item 11. Discussion regarding CARDS CPI rate increase.

Mr. Keller made a Motion to Place Finance Item 11 on the February 10, 2026 Agenda Prep Meeting. Motion Passed. Voice Vote 8-0.

Unfinished (Old) Business.

Item 1. Consideration of an Ordinance Amending the Current Zoning Code for the City of Russellville, Arkansas, Adopted by Ordinance No. 2443, and for Other Purposes. **Second of Three Readings.** Sponsored by Planning Commission.

Mr. Keller made a Motion to Approve Old Business Item 1, to Suspend the Rules, Dispense with Reading Requirements, Read by Title Only, by Short Explanation and Read for the Second of Three Readings. Seconded by Mr. Gray. Motion Passed. Roll Call Vote 8-0.

Item 2. Consideration of an Ordinance Accepting the Dedication of Rights-of-Ways and Easements to the City of Russellville, Arkansas, in the Plat of the Hunt Estates Minor Subdivision / Incidental Subdivision Plat for Amy Lynn Place and for Other Purposes. **Second of Three Readings** Recommended by the Planning Commission.

Mr. Keller made a Motion to Approve Old Business Item 2, to Suspend the Rules, Dispense with Reading Requirements, Read by Title Only, by Short Explanation and Read for the Second of Three Readings. Seconded by Mr. Gray.

******THE COUNCIL AND PEOPLE WITHIN CITY HALL HAD TO EVACUATE THE BUILDING DUE TO A GAS LEAK, THEREFORE MEETING COULDD NOT BE FINISHED.**

Item 2. Consideration of an Ordinance Accepting the Dedication of Rights-of-Ways and Easements to the City of Russellville, Arkansas, in the Plat of the Hunt Estates Minor Subdivision / Incidental Subdivision Plat for Amy Lynn Place and for Other Purposes. **Second of Three Readings.** Recommended by the Planning Commission.

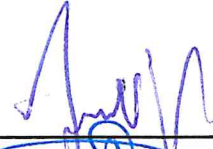
New Business.

Item 1. Consideration of an Ordinance Rezoning Certain Realty in the City of Russellville, Arkansas and for Other Purposes. (503 E Aspen Ln). Submitted by Derek Brown on behalf of Gary Scarborough. Submitted by Planning & Development

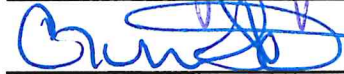
Item 2. Consideration of an Ordinance Rezoning Certain Realty in the City of Russellville, Arkansas and for Other Purposes. (800 Williamson Way) Submitted by Ashton Smith on behalf of Christian and Missionary Alliance. Submitted by Planning & Development

Item 3. Consideration of a Resolution Setting a Public Hearing on the Vacation of a One Hundred and Forty (140) Foot Minimally Improved Section of North Jackson Ave With an Eighty (80) Foot ROW Adjacent to Lot 12 of Block 88 and Lot 7 of Block 89 of the JL Shinn Addition. Submitted by Barrett & Associates on behalf of Clarence Harbor and Armando. Submitted by Planning & Development

Mayor Fred Teague.



City Clerk Gina Skelton.



Approved by Council.

2/19/2026

